

<b>Name of Organisation</b>	
<b>Type of Organisation</b> (e.g. Peak body, government department, aged care facility etc)	
<b>Date of Event</b>	
<b>Location of event</b>	
<b>Type and content of presentation requested</b>	
<b>Contact person</b>	
<b>Contact email, phone and address</b>	
<b>Reasons why you are requesting the discounted fee.</b> This information will guide the decision making process, so please be clear about your reasons.	